



# Meeting Minutes

Wednesday, July 30, 2025

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**Location:** Dunn Brothers, (first floor meeting room)

**Attendance:** Kerri Seemann, Steve Erler

The meeting began at 2pm.

## Old Business

### Arden Hills Foundation check + AHG banking

We discussed the requirements for opening a checking account at City & County Credit Union, which had originally been suggested by Sarah May. Unlike Bremer Bank, they have options for informal organizations, which we think is the best option for AHG at this time. We would need to submit:

- Charter, bylaws, or letter of purpose,
- Meeting minutes indicating authorized signers,
- Federal Tax ID Number

Kerri thinks that creating bylaws would require a few months of discussions about roles/responsibilities, membership requirements, who is allowed to vote, etc. A letter of purpose, however, is much simpler and would be a good starting point. We can create a shared Google document and work on it in the coming month, to be approved at the August meeting.

With only two of us at the meeting, we clearly couldn't vote to approve any authorized signers at this time.

Acquiring a Federal Tax ID is currently a roadblock because we don't know what type of \*entity\* we would need to file as.

**Action Item (AI):** Kerri will contact the IRS for advice on how to apply for the Tax ID Number and will create the Google doc to begin working on the Letter of Purpose. Steve will contact the Arden Hills Foundation to find out how they want to handle the check since it will take at least another month for us to open an account to cash it.

The meeting ended at 2:30pm.

## NEXT MEETINGS:

**Sunday, Aug. 24th** 3-5pm: Dunn Brothers (first floor)